



Contractor Management SHMP

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Contractor Management Background



Since the introduction of the Queensland Mining & Quarrying Safety and Health Act and Regulation in 2001 the majority of fatal accidents at mines have involved contractors. A number of the Coronial Inquests into these deaths have made recommendations with respect to the way the mine manages works carried out by contractors at the mine.

[Qld Mining Fatalities](#)

[Mine Accident and Disaster Database](#)

A number of these fatal accidents identified Contractors or Service Providers have had their own procedures for work being carried out at the mine which had not been reviewed or approved by the SSE and were not included in the mine's safety and health management system. Some of the procedures did not include consultation, risk management, information from manufacturers or some form of approval process. Consequently those procedures did not achieve an acceptable level of risk.

Effective supervision of Contractors and Service Providers was also identified as a contributing factor to past fatal accidents.

Summary of requirements



A Queensland metalliferous mine or quarry can only have **One** safety and health management system to ensure the safety and health of persons at the mine or who may be affected as a result of mining operations. That is the safety and health management system developed and implemented by the Site Senior Executive of the mine (s39 c).

In November 2018 the MQSH Act was revised to include updated Obligations of the: SSE (s39), Contractors (s40), Service Providers (s44) and Management Structure requirements (s50).

For a mine post Nov 2018 the SSE is required to detail a Senior Person within the mine management structure for the control and management of Contractors and Service Providers and must also ensure the implementation of the mine's safety and health management system.

The Site Senior Executive is also obligated to ensure adequate supervision and monitoring of Contractors and Service Providers at the mine.

Safety Health Management Plans - SHMP



From the updates made in November 2018 - Contractors and Service Providers at Queensland metalliferous mines and quarries are required to develop Safety and Health Management Plans and give those plans to the Site Senior Executive of the mine. The Site Senior Executive must review the Safety and Health Management Plans of the Contractor and Service Provider, and if necessary require changes to those plans to enable them to be integrated into the mine's safety and health management system.

A Safety and Health Management Plan means a plan that:

- Identifies the work to be undertaken by the Contractor or Service Provider, and
- States how the Contractor or Service Provider intends to comply with their obligations.

Contractor SHMP



The fundamental components of the Cracow SHMS encompasses, at minimum, the below stated Plans and Procedures to ensure risk to persons at Cracow Operations is at an acceptable level. Mining Quarrying Safety and Health Act, 1999, s39.

PLN-0051	HSE management Plan
PLN-0042	Hazardous substances and dangerous goods management Plan
PRO-0046	Permit to work Procedure
PRO-0031	Incident investigation and notification Procedure
PLN-0050	Cranes and lifting equipment Management Plan
PRO-0041	Equipment site access Procedure
FRM-0181	Contractor vehicle Inspection
PLN-0032	Fitness for work management Plan
PLN-0067	Risk management framework
PLN-0025	Emergency management plan
PRO-0059	Site access and inductions procedure

To ensure there is only **One** SHMS used on the mine site, and that **ALL** Contractors meet the requirements of the MQS&H Act, Cracow have developed a SHMP template which Contractors are to use and submit for approval.

Cracow acknowledges that Contracting Companies have may have their own SHMP's & Policies however; they often do not meet the requirements of legislation.

SHMP Template



The SHMP template is accessed upon business registration through the Pegasus platform.

SHMP's are a formal document which will be reviewed to ensure:

- The information is relevant to the complexity of the contractors engagement onsite
- The information doesn't conflict with Cracow's SHMS
- The document is presented in a manner of professionalism and accuracy

The image displays a grid of 12 thumbnail images representing different pages from the SHMP (Safety Health Management Plan) template. The thumbnails are arranged in two rows of six. Each thumbnail shows a page with the Aeris Resources logo and various sections of the document. Key sections visible include:

- Table of Contents:** A list of sections and their corresponding page numbers.
- Introduction:** A section explaining the purpose of the SHMP and its relationship to the contractor's safety and health management system.
- Responsibilities:** A section detailing the roles and responsibilities of the contractor, the client, and the project manager.
- Hierarchy of Control:** A diagram showing the levels of control: Elimination, Substitution, Engineering/Isolation, Administrative, and Personal Protective Equipment.
- Risk Assessment:** A table with columns for Hazard, Likelihood, and Consequence, and rows for different types of hazards.
- Approval:** A section for the contractor to sign and date the SHMP.



“Safety starts with me”